|  |  |
| --- | --- |
| STAFF USE ONLY. Our ref: |  |

Copyright Declaration: PUBLISHED Works (Books and Journals)

**To: The Special Collections Librarian, J.B. Priestley Library, University of Bradford.**

**1. Please supply me with a copy of the article in the journal**

|  |
| --- |
| Article author:  |
| Article title: |
| Journal title:  |
| Year:  | Volume: | Part/issue: | Pages: |
| Collection/shelfmark: |

**OR** **the reasonable proportion of the book/published work**

|  |
| --- |
| Chapter/pages: |
| Author:  |
| Title:  |
| Publisher  | Year: | Edition: |
| Collection/shelfmark: |

**In the following format (please tick box)**

Paper i.e. photocopies Digital – please specify format e.g. jpg, pdf

We will contact you to discuss your requirements if necessary.

**2. I declare that (please tick ONE of the boxes at a)-c):**

a). the above work is outside of copyright **OR**

b). the above work is protected by copyright but the copy is required by me for the purposes of non-commercial research or private study.

* I have not previously been supplied with a copy of the same material by you or any other librarian or archivist.
* I will not use the copy except for research for a non-commercial purpose or private study and will not supply the copy to any other person
* **and** to the best of my knowledge the work had not been published before the document was deposited in your library/archive and the copyright owner has not prohibited copying of the work. **OR**

c). the above work is protected by copyright. I require a copy for purposes other than those outlined in b). I have the written permission of the copyright owner and will make this available to Special Collections staff on request.

**3. I understand** that supply of this material by Special Collections does not confer the right to reproduce, quote or publish it. Written consent for this must be obtained from Special Collections in addition to the consent of the copyright owner (when applicable).

**4. I understand** that if the declaration is false in any material particular the copy supplied to me by you will be an infringing copy and that I shall be liable for infringement of copyright as if I had made the copy myself.

|  |  |
| --- | --- |
| Date | UB/student number |
| Name |
| Address |
| Contact telephone/email |

**All copying of Special Collections is at the discretion of Special Collections staff, subject to UK copyright law and to the condition of the original item.**

Special Collections
J.B. Priestley Library, University of Bradford, Bradford. BD7 1DP.
Email: special-collections@bradford.ac.uk
Telephone: +44 (0) 1274 235256

Cheques to be made payable to “University of Bradford”.

|  |
| --- |
| **STAFF USE ONLY** |
| Request taken by |  | Total to pay |  |
| Copyright checked |  | Payment received |  |
| \_\_\_\_ copies/scans @ \_\_\_ each |  | Copies sent |  |
| Postage, handling, DVD cost etc |  |  |